



BRANDON SCHOOL DIVISION

Facilities/Transportation Committee Minutes

Thursday, November 7, 2013 – 11:30 a.m.

Board Room, Administration Office

Present: D. Karnes, Chairperson, J. Murray, M. Sefton, M. Snelling
(Alternate), D. Labossiere, G. Malazdrewicz, M. Clark

Regrets: P. Bowslaugh, R. Harkness

1. CALL TO ORDER.

The Facilities & Transportation Committee Meeting was called to order at 11:30 a.m. by Committee Chairperson, Doug Karnes.

2. APPROVAL OF AGENDA

The agenda was approved as circulated

3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Minutes of October 3, 2013 were received as information.

4. COMMITTEE GOVERNANCE GOAL ITEMS

NIL

5. OTHER COMMITTEE GOVERNANCE MATTERS

A) Ameresco Report

Associate Superintendent, Mr. Malazdrewicz, provided the Committee with background information regarding Ameresco and the data that the Division was able to collect with respect to Division infrastructure. He noted that he, Mr. Mel Clark, Director of Facilities and Transportation, Mr. Mark Sefton, Board Chairperson, and Mr. Doug Karnes, Chairperson of the Facilities and Transportation Committee, had all attended a meeting with representatives of the Public Schools Finance Board, in Winnipeg on Wednesday, November 6, 2013 to speak about Ameresco and the data which had been collected on the Division. Representatives from Ameresco also attended and provided a power point presentation. Mr. Malazdrewicz then reviewed the power point presentation for the Facilities and Transportation Committee.

Through the data collected the Division is able to optimize assets by reviewing its needs. Information such as age of facilities, projected capital needs, including electrical and mechanical services, and liability were provided. Mr. Malazdrewicz reviewed the "Facility Condition Index" (FCI) which is an industry standard index used to track the condition performance of facilities. He then provided detailed information regarding the Brandon School Division FCI Migration for each school starting at 2014 for a 20 year FCI. The Committee asked questions for clarification throughout the presentation. It was noted that although the Brandon School Division required \$33 million dollars over the next five years to address a number of infrastructure needs, the Division's infrastructure, on the whole, is in good shape. However, the Division will need to consider the internal infrastructure of many of the Division's older buildings, in order to address future needs such as the growing incorporation of technology in the schools.

Although the Brandon School Division is the first in Manitoba to collect this type of information, the Public Schools Finance Board representatives were very impressed with the type of data Ameresco was able to collect and found it useful for all Divisions. Discussions also included the impact renewal projects would have on existing infrastructure; environmental and cost efficiency provided through upgrades; and the other provinces currently using this form of data collection. It was agreed the "Facility Condition Index" (FCI) information on the Brandon School Division buildings would be provided to each of the Trustees for further discussion, at the Regular Board Meeting to be held on November 25, 2013.

6. OPERATIONS INFORMATION

- The following PSFB letters were received as information:
 - o Earl Oxford School – Unlinked Portable Classrooms;
 - o Earl Oxford School – Portable Classrooms Furnishings Grant;
 - o Betty Gibson School – Portable Classroom Furnishings Grant;
 - o Meadows School – Portable Classroom Furnishings Grant;
 - o George Fitton School New Gymnasium & New Child Care Facility Project Support for Additional Costs;
 - o George Fitton School – New Gymnasium & New Child Care Facility Revised Project Support Letter;
 - o Neelin High School – Science Lab Renovations Project Support for Additional Costs, Furnishing Grant.

- Mr. Mel Clark, Director of Facilities and Transportation, provided an update on the following projects:
 - o George Fitton School gym and day care facility;
 - o Valleyview School heating system;
 - o Riverview School heating system;
 - o Crocus Plains High School science lab;
 - o Portables;
 - o Betty Gibson School roofing.

7. NEXT REGULAR MEETING: Thursday, December 5, 2013, Board Room

The meeting adjourned at 12:50 p.m.

Respectfully submitted,

D. Karnes, Chair

P. Bowslaugh

J. Murray

M. Snelling (Alternate)